

APPROVED
5/3/2024

Minutes of CASE Board of Directors Meeting of February 9, 2024

Board Members in Attendance:

Cliff Chuang, Bedford
James O'Shea, Carlisle
Laurie Hunter, Concord, Concord/Carlisle, Chairperson
Linda Dwight, Harvard (arr. 12:42 pm)
Parry Graham, Lincoln

Andrew Stephens, Lincoln-Sudbury
Kelly Clenchy, Littleton
Brian Haas, Maynard
Brad Crozier, Sudbury

Also in Attendance:

Sanchita Banerjee
Joseph Adams

Members of the CASE Community

MINUTES:

At 12:30 p.m., Laurie Hunter called the meeting to order.

The staff and students from the CASE class at the Davis School in Bedford joined the meeting. Tara Hardiman read a story called "Circles All Around Us". The students shared some posters they made with the Board.

A motion was made by Kelly Clenchy to approve the minutes of December 8, 2023. The motion was seconded by Brian Haas. The motion was approved. Brad Crozier and Cliff Chuang abstained.

Public Comments: There were no public comments.

The Personnel Report was presented by Joseph Adams. There were no questions or comments.

The Treasurer's Report was presented by Joseph Adams. There were no questions or comments.

A motion was made by Brad Crozier to accept the Anti-Hazing Policy as presented. The motion was seconded by Brian Haas. The motion was unanimously approved.

Sanchita Banerjee reviewed the Head Lice Policy. It was suggested to remove the wording "accompanied by a parent/guardian", in the first bullet and to change the wording in the second bullet to clarify students returning to school with nits. It was agreed to bring this policy back to the Board at the next meeting.

A motion was made by Cliff Chuang to approve the closure of the two bank CD accounts (total amount of \$5,026.22) and release the associated donor funds for FY24 expenditures. The motion was seconded by Kelly Clenchy. The motion was unanimously approved.

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A motion was made by Andrew Stephens to approve the transition of banking services to TD Bank. The motion was seconded by Parry Graham. The motion was unanimously approved.

A motion was made by Linda Dwight to approve the transition of the health insurance carrier from MNHG to MIIA. The motion was seconded by Kelly Clenchy. The motion was unanimously approved.

The Acton Fuel Depot Committee updated the Board on the discussions on the plan to replace the fuel tanks that serve the municipality of the Town of Acton. It was agreed to hold at the proposed \$500,000 amount and to not agree to the annual fee on top of the \$500,000. The Town of Acton will have a proposal in May that will be shared with Board members.

Sanchita Banerjee informed the Board that CASE has received commendations on Student Achievement from the state for performance on MCAS and MCAS Alts.

Laurie Hunter reviewed the evaluation of Sanchita Banerjee. Each Board member thanked Sanchita for all of her hard work the past year and were very appreciative of her leadership and contributions to the collaborative

Sanchita Banerjee reviewed her goals with Board members.

At 1:37 pm., a motion was made by Brad Crozier to enter into Executive Session for the purpose to discuss strategy with respect to collective bargaining with the CASE Education Association if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (*Certain Support Staff*), and not to return to open session. Andrew Stephens seconded the motion. The motion was unanimously approved by roll call vote: Dwight, aye; Crozier, aye; Chuang, aye; Clenchy, aye; Haas, aye; O'Shea, aye; Graham, aye; Stephens, aye; Hunter, aye.