

CASE Collaborative Mandated Training 2023-2024

Massachusetts State Ethics Commission
Conflict of Interest Law Training



Massachusetts State Ethics Commission

The State Ethics Commission serves the public by fostering integrity in government. The independent agency provides free advice to all public employees on the conflict of interest law, and civilly enforces this law.

You can contact the Commission to obtain legal advice, file a complaint, obtain a statement of financial interest or conflict of interest law disclosure form, or complete statutory conflict of interest law requirements.

For more information go to:

<https://www.mass.gov/orgs/state-ethics-commission>

New Online Learning Platform for Conflict of Interest Law Training

After self-registering to access the new conflict of interest law online training program on the Commission's learning platform, you can complete it on your computer or mobile device.

The new program has relevant content specific to your public position and is available in four languages.

How to Access the Massachusetts Ethics Training Website?

There are two parts to the training:

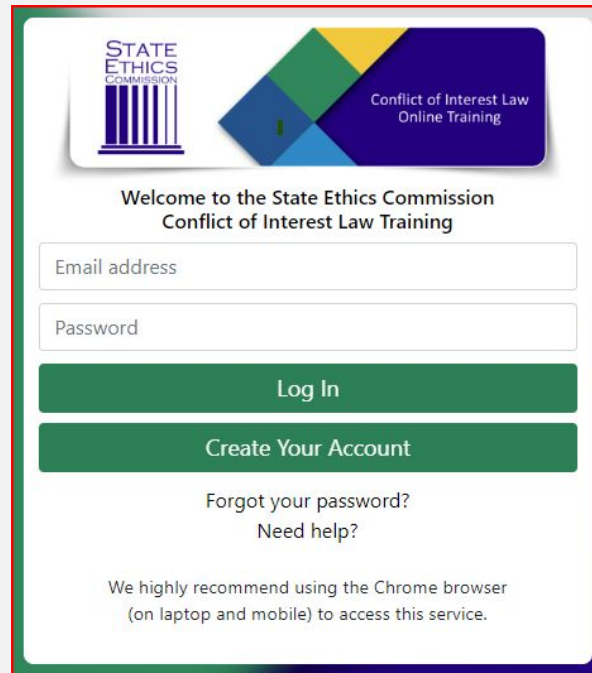
- State Ethics Commission Conflict of Interest Law Training
- Acknowledge Receipt of the Summary of the Conflict of Interest Law for Municipal Employees

To start your training, create an account at:

<https://massethicstraining.skillburst.com/User/index.php>

Create Your Account

Once on the website, create your account using your CASE Collaborative email address.



The screenshot shows the login page for the State Ethics Commission Conflict of Interest Law Training. At the top left is the State Ethics Commission logo, which includes a stylized building icon and the text 'STATE ETHICS COMMISSION'. To its right is a colorful geometric logo with the text 'Conflict of Interest Law Online Training'. Below the logos, the text reads 'Welcome to the State Ethics Commission Conflict of Interest Law Training'. There are two input fields: 'Email address' and 'Password'. Below these fields are two green buttons: 'Log In' and 'Create Your Account'. At the bottom, there are links for 'Forgot your password?' and 'Need help?'. A note at the very bottom states: 'We highly recommend using the Chrome browser (on laptop and mobile) to access this service.'

Start the Training

What will you see when logged in?

The screenshot shows a web portal for the Massachusetts Conflict of Interest Law Training. At the top, there is a navigation bar with the state logo, the title "Massachusetts Conflict of Interest Law Training", and user options: "Your Certificates", "Profile", "Help", and "Sign Out". Below the navigation bar, the user is identified as "CASE Collaborative" and "Your Name" (with a redacted name). A message asks the user to complete the training and acknowledgment. The main content area features two course cards: "State Ethics Commission Conflict of Interest Law Training" (1 hour, 0 minutes) and "Acknowledge Receipt of the Summary of the Conflict of Interest Law for Municipal Employees" (10 minutes). Both cards show a "Complete" status and a "Launch" button. A sidebar on the left contains a "Welcome" message and instructions to click the "Launch" button for access and the "Help" button for assistance.

Massachusetts Conflict of Interest Law Training

CASE Collaborative
Your Name

Please complete the *Conflict of Interest Law Training* AND the *Acknowledgment(s)* below.

Conflict of Interest Law Training

State Ethics Commission Conflict of Interest Law Training

Length: 1 hour, 0 minutes

Complete by: [Redacted]

Complete

Launch

Acknowledge Receipt of the Summary of the Conflict of Interest Law for Municipal Employees

Length: 10 minutes

Complete by: [Redacted]

Complete

Launch

Welcome

Welcome to the State Ethics Commission Conflict of Interest Law Training.

Please click on the Launch button to access your course. If you need assistance, click on the Help button on the top of the page.

- Launch the training; you have 30 days to complete.
- The site will show you the date you need to complete the training by, and the date you have completed the training.
- Once completed, you can view and print out your certificates for your records. No need to forward to your School District.
- Completion of your training will be recorded in a portal that the Ethics Administrator will be able to access.